



Kings Road Primary School

4th September 2019

Dear Parent/Carer,

PARENT GOVERNOR ELECTION

I am writing to you to invite you to stand for election as a parent governor, or nominate another parent to do so. This is a great opportunity for you to model our school values for our children as we work as a team between staff and parents to help realise our aspirations for our school. In our school we have provision for 8 local governors, which includes a mix of staff and parent representatives and there is currently 1 vacancy for a parent governor.

The Local Governors, with the Head of School, has overall responsibility for the running of the school. We have two core strategic functions:

- Ensuring clarity of vision, ethos and strategic direction for the school.
- Holding the Head of School to account for the educational performance of the school and its pupils.

No special qualifications are needed and the most important thing is to have a keen interest in the school, being prepared to play an active part in the local governors work, to monitor the school's performance and to promote the school as ambassadors. However, we would particularly welcome nominations from parents with skills or an interest in monitoring health and safety in the school. Governors should understand school governance and training is available for all governors. This local Governors have an expectation that those new to being a governor attend induction training.

The enclosed sheet summarises the circumstances under which someone cannot serve as a governor. Nominations must be from parents or carers with children at the school on the day that nominations close.

If you would like to stand for election please complete the enclosed nomination form and return it to the school no later than 11 October 2019. You may also include a short personal statement to support your nomination, which should be no longer than 250 words. Self nominations will be accepted, but if you are nominating another parent please seek their prior consent.

If there are more nominations than vacancies the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

Yours sincerely,

Mrs Karen Riches
Head of School

Kings Road • Chelmsford • Essex • CM1 2BB

Telephone: 01245 256074

Email: admin@kingsroad-pri.essex.sch.uk • Website: <http://www.kingsroad-pri.essex.sch.uk> • Twitter: @kingsrdprimary

Head of School: Mrs Karen Riches



NOMINATION FORM FOR THE ELECTION OF PARENT GOVERNOR

Please enter IN BLOCK LETTERS the name and address of the person being nominated for election:

Name: _____

Address:

Signature of person nominated: _____

Signature of proposer (if different from nominee): _____

Name and address in BLOCK letters of proposer (if different from nominee):

Personal Statement (maximum 250 words)

I wish to submit my nomination for the election of Parent Governor.

I confirm (i) that I am willing to stand as a candidate for election as a Parent Governor and (ii) that I am not disqualified from holding office for any of the reasons set out in the Articles of Association and the Education (Independent Schools Standards) (England) Regulations 2010 as amended.

Signature: _____

Date: _____

Qualifications and Disqualifications to Serve as a School Governor

A governor must be aged 18 or over at the time of his/her election or appointment and cannot hold more than one governorship at the same school.

No person who is a Local Authority Associated Person is eligible to be appointed to the office of governor unless his/her appointment to such office is authorised by the local authority to which he is associated.

A person is disqualified from holding or continuing to hold office as a governor if he or she:

- is subject to a bankruptcy restriction order, an interim bankruptcy restrictions order, a debt relief restrictions order or an interim debt relief restrictions order
- has had his/her estate sequestrated and the sequestration has not been discharged, annulled or reduced
- is subject to:
 - a disqualification order or disqualification undertaking under the Company Directors Act 1986
 - a disqualification order under the Companies Directors Disqualification (Northern Ireland) Order 2002
 - a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
 - an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under a county court administration order)
- has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or Commissioners or High Court on the grounds of any misconduct or mismanagement in the administration of the charity, or under section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from being concerned in the management or control of anybody
- is included in the list of people considered by the Secretary of State as unsuitable to work with children
- is disqualified from working with children or subject to a direction under section 142 of the Education Act 2002
- is disqualified from working with children under sections 28,29, or 29A of the Criminal Justice and Court Services Act 2000
- is disqualified from registration under Part 2 of the Children and Families (Wales) Measure 2010 for child minding or providing day care
- is disqualified from registration under Part 3 of the Childcare Act 2006
- has received a sentence of imprisonment (whether suspended or not) for a period of not less than 3 months (without the option of a fine) in the 5 years before or since becoming a governor
- has received a prison sentence of 2½ years or more in the 20 years before becoming a governor

- has at any time received a prison sentence of 5 years or more
- has been convicted under section 547 of EA 1996 (nuisance or disturbance on school premises) or under section 85A of the Further and Higher Education Act 1992 (nuisance or disturbance on educational premise) during the 5 years prior to or since appointment or election as a governor
- has refused a request by the clerk to the Governing Board to make an application under section 113B of the Police Act 1997 for a criminal records certificate
- has been disqualified from holding office as a governor of this school due to failure to attend Governing Board meetings for a continuous period of six months.